



Silverstein Properties, Inc.  
7 World Trade Center  
New York, N.Y. 10048  
Telephone: 212-619-6569  
Fax: 212-732-5190

December 1, 1998

Mr. Glenn Pymonto  
**Department of City Wide Administrative Services**  
Division of Real Estate Services  
1 Centre Street, DRES - Room 2000 North  
New York, New York 10007

RE: 7 World Trade Center  
Mayor's Office of Emergency  
Management -1<sup>st</sup>, 7<sup>th</sup>, & 23<sup>rd</sup> Floors  
Change Order #37

Dear Mr. Pymonto:

Attached please find change order #37 in the amount of \$40,166.00 submitted by Ambassador Construction for the following scope:

- Furnish and install polish stainless steel cladding around existing mullions framing the new louvers for approximately 20 windows
- This work will need the use of the window washing rigging
- No building charges for the use of the window washing rig
- All work to be performed on normal working hours

If this meets with your approval, please sign and return to my office. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter J. Weems III", written over a horizontal line.

Walter J. Weems III  
Building Manager

cc: Cathy Giliberti  
Chi Chu  
Bill Dacunto  
Richard Ramos (DCAS)  
Josep Dominguez (DCAS)