



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES**

MUNICIPAL BUILDING, - Room 2053S
NEW YORK, N.Y. 10007
(212) 669-3640 Fax (212) 669-2666

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

September 1, 1998

Mr. Martin Schneider
Vice President
Ambassador Construction Co., Inc.
317 Madison Avenue
New York, New York 10017

**Re: Mayor's Office of Emergency Management
7 World Trade Center – 1,7 & 23rd Floors
Change Order #003
Amb. Job #557-5175**

Dear Mr. Schneider:

We write with reference to the revised change order #3 and #4, submitted today at the regular construction meeting. As discussed with you, included herewith is a summary of costs which we believe to be reasonable. Attached herewith also is the clarification requested for the A/V work, mentioned under Change Order #4. Based on the clarifications indicated by the A/V consultant, please revise your cost proposals.

If you have any questions, please feel free to call me at 212-669-8094. Thank you for your cooperation.

Sincerely,

Glenn Pymonto, Assistant Director
Bureau of Space Design/DRES

c: Jeff Kondrat, DRES
Richard Ramos, DRES
Vinicius Castagnola, DRES
Josep Dominguez, DRES
Mathew Mangalathil, DRES

Walter J. Weems, III, Silverstein Properties

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