



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES**

BUREAU OF LEASING AND SPACE DESIGN
MUNICIPAL BUILDING, 20th Floor - Room 2000N
NEW YORK, N.Y. 10007
(212) 669-2620

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

JEFFREY R. KONDRAT
Assistant Commissioner

BY HAND

March 26, 1998

Mr. Jerome Hauer
Director
Mayor's Office of Emergency Management
100 Church Street
New York, New York 10007

Re: 7 World Trade Center
Block 84, Lot 36
Borough of Manhattan
Mayor's Office of Emergency Management

Dear Mr. Hauer:

Enclosed please find a fully executed copy of the Lease Agreement between 7 WORLD TRADE COMPANY and the City of New York, covering space at the captioned premises, for use by the Mayor's Office of Emergency Management. The Lease Agreement was executed on March 25, 1998.

DCAS will be managing the construction, with input from your office, over the next several months and, once the renovations are complete, DCAS will register this lease with the Comptroller's Office and make the rent payments.

If you have any questions, please feel free to give me a call.

Very truly yours,

Jeff Kondrat

Enclosures

c: Lori Fierstien
Philip Damashek
Jason Cutler/Law Dept.
Carmen Carter
Mark Steiner
Central File #Mayor-1-84-36-2841 ✓