



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
OFFICE OF THE GENERAL COUNSEL**

**MUNICIPAL BUILDING, 16th Floor - South
NEW YORK, N.Y. 10007
(212) 669-8400**

**WILLIAM J. DIAMOND
Commissioner**

**ERNEST F. HART
General Counsel**

**PHILIP DAMASHEK
Executive Deputy General Counsel**

TO BE PICKED UP

January 9, 1998

Mr. Jerry Hauer
Director
Mayor's Office of Emergency Management
100 Church Street, 20th Floor
New York, New York 10007

Re: 7 World Trade Center
Block 84, Lot 36
Borough of Manhattan
Mayor's Office of Emergency Management

Dear Mr. Hauer:

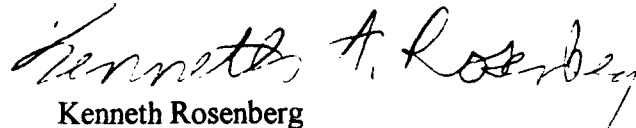
Enclosed please find a fully executed copy of the License Agreement between 7 WORLD TRADE COMPANY, L.P., and the City of New York, covering space at the captioned premises, for use by the Mayor's Office of Emergency Management. The License Agreement was executed on January 8, 1998.

Please forward a completed Advice of Award of Contract, Lease Registration Form and Explanation of Funds Letter within two (2) weeks to the attention of Carmen Carter, Lease Registration Coordinator, in the Division of Real Estate Services, One Centre Street, 20th Floor North, New York, New York 10007. Upon receipt of the documents, they will be sent together with a fully executed copy of the License Agreement to the Comptroller's Office. These documents are essential to register the License Agreement, with the Comptroller's Office, who in turn issues license fee payments to the Licensor.

Mr. Jerry Hauer
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Inquiries regarding receipt and delivery of the Advice package may be referred to Carmen Carter at (212) 669-8780. All other inquiries, such as where to obtain or how to complete the forms, actual registration and payment, should be referred to Lois Johnson or Pat Allen in the Comptroller's Office at (212) 669-3301. Thank you.

Very truly yours,



Kenneth Rosenberg
Associate General Counsel
(212) 669-8449

jh
Enclosures

c: Norbert Brothers, OMB
Jeff Kondrat, A/C
Philip Damashek, EDGC
Carmen Carter, w/enc.
Mark Steiner, w/enc.
Lease File, w/enc.
Correspondence File
Central File, w/enc. # MOEM-1-84-36-~~2767~~
IPIS Lease # ~~2767~~ **2841**

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