



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES

MUNICIPAL BUILDING, 20th Floor - Room 2053S
NEW YORK, N.Y. 10007
(212) 669-3645

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

March 5, 1998

Jacqueline Galory, Assistant Director
Mayor's Office of Contracts
Public Hearings Unit
253 Broadway, Room 915
New York, New York 10007

Re: Mayor's Office of
Emergency Management
7 World Trade Center
Borough of Manhattan

Dear Ms. Galory:

Transmitted herewith are the Calendar Memo, Report, Notice of Public Hearing (which will appear in the City Record on March 13, 1998), OMB and Agency approval letters relating to the proposed Lease for the above referenced property. These materials were prepared by the Department of Citywide Administrative Services, Division of Real Estate Services for consideration at the Real Property Public Hearing of March 25, 1998. The proposed acquisition was approved by the Acquisitions Review Committee on February 23, 1998.

Thank you for your consideration.

Sincerely,


Vince Taldone, Director
Intergovernmental Affairs

Attachments:

c: Lori Fierstein
Jeff Kondrat
Barbara McLoyd
James Merani
Martha Stark
Alonzo Carr
IPIS 2841