

JK



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES

LEASING AND SPACE DESIGN
MUNICIPAL BUILDING, 20th Floor - Room 2000N
NEW YORK, N.Y. 10007
(212) 669-2620 Fax: (212) 669-2030

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

JEFFREY R. KONDRAT
Assistant Commissioner

March 2, 1998

Mr. Chuck Brisky
Assistant Director
Office of Management and Budget
75 Park Place - 6th Floor - Rm NW17
New York, New York 10013

Re: PROJECT NO. 96-1346
Office of Emergency Management
BLOCK 84, LOT 36
BOROUGH OF MANHATTAN

Dear Mr. Brisky:

Attached is a copy of the report we intend to submit on Wednesday March 4th to the Mayor for approval, pursuant to section 824 of the City Charter, of the business terms of the proposed lease.

Kindly review same and let us know as soon as possible if all is in good order so that we may process it further.

Very truly yours,

A handwritten signature in black ink, appearing to read 'JK', is written over the typed name 'Jeff Kondrat'.

Jeff Kondrat

Enclosure

c: Lori Fierstein
Vince Taldone
Central File #MAYOR-1-84-23-2841