

06-30-1997



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES  
DIVISION OF REAL ESTATE SERVICES

MUNICIPAL BUILDING, 20th Floor - Room 2053S  
NEW YORK, N.Y. 10007  
(212) 669-3645

WILLIAM J. DIAMOND  
*Commissioner*

LORI FIERSTEIN  
*Deputy Commissioner*

MEMORANDUM

TO: Jim Merani, Technical Review Unit  
Department of City Planning

FROM: Vince Taldone, Director *v-t*  
Office of Intergovernmental Affairs

DATE: October 29, 1997

SUBJECT: Mayor's Office of Emergency Management  
7 World Trade Center  
Manhattan

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Submitted for your review is one (1) "Notice of Intent to Acquire Office Space" application for the above referenced site. Please advise me if everything is in order so that the application may be filed on November 5, 1997.

If you have any questions, please call me at 669-2650 or the Agency contact indicated in application Section #4.

Thank you.

Attachments:

c: Larry Parnes  
Jeff Kondrat ✓  
IPIS 2767