

DEPT OF GENERAL SERVICES

SPACE DESIGN-PROGRAMMING

SPACE ANALYSIS BY UNIT

PROJECT#: 96-1346

DATE: 8/7/97

PAGE 2 OF 5

AGENCY: Office of Emergency Management

DIVISION: (OEM)

PROGRAM: Technology "Critical" Areas

UNIT (S) B

UNIT CODE:

CURRENT ADDRESS: 100 Church St, 20th Floor

New York, NY 10007

SPACE ANALYST: S. Lee Wright

IA/Jefferson

UNIT PERSONNEL TOTAL

PERSONNEL w/CIRC.

COMMON/EQUIP. w/CIRC.

UNIT GRAND TOTAL

INCL

CSF

CSF

22,954

CSF

All requirements outlined on this page are to be clustered together as part of the "TECHNOLOGY" side of the facility and may be separated from the "OFFICE" suite requirements as depicted on previous page.

All requirements outlined on this page are considered "Critical Areas" to be operational during a crisis.

COMMON & EQUIPMENT AREAS				
(EOC) Emergency Operations Center	#	OCC	S.F.	TOT.
Used as Main Operating Room in emergencies.	1	125		7,000
90 workstations @ 78sf each				
Projection screen/projectors/AV equipment				
To be used as a large conference room when necessary				
Special HVAC, Lighting and secured window TBD				
Copy Area for room				
Specialized consultant to develop program requirements				
(PHU) Public Information Unit/Training Room (Telephone Room)	1	70		2,000
Used as Telephone Hot Line room in emergencies.				
70 seats for conference/training style set up @ 28sf eh				
Raised floor for telephones to be stored when not in use.				
Projection screen/projectors				
* Specialized consultant to develop program requirements*				
Watch Command / Public Hardware Room	1	10		2,000
Used as the Radio communications room during emergencies.				
10 workstations				
Acoustics to designed in room				
Raised floor for special equipment/Radio Infrastructure				
24 hr/day/7 days/wk/365 days/yr operation. Spec. HVAC.				
Special HVAC requirements for room to be determined.				
* Specialized consultant(Motorola) developing program requirements*				
Rear Screen Projection Room	1			500
Rear Screen projection Room				
Adjacent to the EOC room				
Approximate size 15' x 35'				
Contains all AV equipment and support equipment.				
* Specialized consultant to develop program requirements*				
Computer Room (LAN)	1			500
Main computer equipment room to house all files servers, etc.,				
To be connected to UPS system in lower floor.				
Approximate size 20' x 25'				
Special HVAC requirements for room to be determined.				
Isolated grounding required; separate elec. panel in room				
Racks to be secured to walls				
CAT 5 cabling throughout space				
UPS SYSTEM TO BE ON 23RD FLOOR.				
Storage Rooms	4			900
Communications Equipment			150	
Computer Equipment			150	
Field Equipment			300	
Office Supplies			300	
SUB TOTAL				12,900

COMMON & EQUIPMENT AREAS				
Agency Conference Room	#	OCC.	S.F.	TOT.
Conference rooms for the staff in the EOC room	3	6	100	300
Modern/Fold adjustable partitions in between rms				
To house private meeting for NYPD, Fire and other				
Location for the (3) Commissioners to reside when on site				
Press Room	1	50		800
For Live press conferences				
To house up to 50 reporters @ 10sf eh				
Approximate size 25' x 24'				
Adjacent to the Mayors Suite & EOC room w/ window				
Raised platform in back for cameras				
Raised floor for cabling				
Podium for the speakers				
Direct "LIVE" line to the street for tv trucks.				
Large Conference Room	1	40		1,000
Adjacent to the Mayors Suite & EOC room				
To house up to 40 people @ 25 Sf eh				
Sound Proof, raised floor				
Approximate size 35' x 32'				
Window to the EOC room				
Staff Kitchen/Lounge Room	1	30	450	450
Main pantry/lounge for staff				
Pantry to have microwaves and industrial coffee makers				
Adjacent to Smoking room				
Vending machines/WATER BOTTLES(5 YR SHELF LIFE)				
To be near windows, if possible				
Smoking Room	1	10		150
Special ventilation required				
SUB TOTAL				

COMMON & EQUIPMENT AREAS				
Bunk Rooms	#	OCC.	S.F.	TOT.
Male/Female @ 36 SF eh	2	10	360	720
Locker/Changing Rooms	2	10	150	300
Male/Female @ 15SF eh				
Adjacent to the bunk rooms and showers				
Shower Rooms	2	2	100	200
For staff during emergencies				
Male/Female				
Handicapp accessible				
Adjacent to changing/bunk rooms				
Bathroom Suite for the Mayor	1	1		250
Restroom with				
Shower/changing room				
and mini pantry				
Bathroom Suite for the Commissioner				150
Restroom with				
Shower/changing room				
BUILDING WINDOWS TO BE SEALED OFF FOR SECURITY;				
EXACT DESIGN TO BE DETERMINED				
SUB TOTAL				

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**DEPT OF GENERAL SERVICES
SPACE DESIGN-PROGRAMMING**

PROJECT#: 96-1346
DATE: 8/7/97
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AGENCY:	Office of Emergency Management
DIVISION:	
PROGRAM:	
UNIT (S)	BACK-UP SYSTEMS
	<u>7th floor</u>
UNIT CODE:	D

CURRENT	100 Church St, 20th Floor
ADDRESS:	New York, NY 10007

SPACE ANALYST:	S. Lee Wright
UNIT PERSONNEL TOTAL	INCLUSIVE
PERSONNEL w/CIRC.	Carp. Sq. Ft.
COMMON/EQUIP. w/CIRC.	533 Carp. Sq. Ft.
UNIT GRAND TOTAL	533 Carp. Sq. Ft.

COMMON & EQUIPMENT AREAS					#	OCC	S.F.	TOT.
1	GENERATOR				1			400
2	The following are assumptions which need to be confirmed;							
3	To be located on another floor (potentially 7th floor)							
4	To supply back-up for ONE WEEK.							
5	Items to be on the back-up systems include the following:							
6	EOC room							
7	Watch Command Room							
8	PIU Room							
9	Computer/LAN Room							
10	Large Conference Room							
11	Agency Conference Rooms (3)							
12	Staff Kitchen							
13	Staff Smoking Room							
14	Shower/Changing Rooms							
15	Toilets							
16	Bunk Rooms							
17	Mayor's Suite							
18	Commissioners suite							
19	Deputy Directors office							
20	Security							
21	(1) Freight elevator							
22	Lights							
23	Air Conditioning/HVAC systems							
24	Plumbing							
25	Fuel pumps							
26	Power(electric)* Specific outlets only.							
27	Radio Equipment							
28	Telephone System							
29								
30							0	400
UNSHAREFORMSP & E.x.s.R.GONCHAR 6/18/96					SUB TOTAL			400

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**DEPT OF GENERAL SERVICES
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SPACE ANALYSIS BY UNIT**

PROJECT#: 96-1346
DATE: 8/7/97
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AGENCY: Office of Emergency Management	
DIVISION:	(OEM)
PROGRAM:	Roof Top
UNIT (S)	
UNIT CODE:	E

CURRENT ADDRESS: 100 Church St, 20th Floor
New York, NY 10007

SPACE ANALYST:	S. Lee Wright IA/Jefferson
UNIT PERSONNEL TOTAL	INCLUSIVE
PERSONNEL w/CIRC.	Carp. Sq. Ft.
COMMON/EQUIP w/CIRC.	1,000 Carp. Sq. Ft.
UNIT GRAND TOTAL	1,000 Carp. Sq. Ft.

All requirements outlined on this page are to be confirmed..

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