



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES**

BUREAU OF LEASING AND SPACE DESIGN
MUNICIPAL BUILDING, Room 2000N
ONE CENTRE STREET
NEW YORK, N.Y. 10007
(212) 669-2620 Fax (212) 669-3191
e-mail: jkondrat@dcas.nyc.gov

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

JEFFREY R. KONDRAT
Assistant Commissioner

May 19, 2001

Walter Weems III
Building Manager
Silverstein Properties, Inc.
7 World Trade Center
New York, New York 10048

Re: OEM
7 World Trade Center
Part 1fl., part 7fl., 23rd fl.
New York, New York
Project #96-1346

Dear Mr. Weems:

The referenced project has been deemed Substantially Complete by this office as of April 30, 2001.

Please submit to this office a final invoice for the construction work so we can conclude the payment process for this project.

If you have any questions, please call me at (212) – 669-2620 or Glenn Pymonto at (212) 669-8094.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Kondrat", is written over a horizontal line. Below the signature, the name "Jeffrey Kondrat" and title "Assistant Commissioner/DRES" are printed.

Jeffrey Kondrat
Assistant Commissioner/DRES

c: L. Fierstein
M. Steiner
N. Brothers
R. Lynch, OEM
C:\LUCY\GP\Walter.doc

G. Pymonto
M. Mathew
C. Carter

V. Castagnola
C. Fleming
J. Dominguez

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