



Silverstein Properties, Inc.
7 World Trade Center
New York, N.Y. 10048
Telephone: 212-619-6569
Fax: 212-732-5190

January 7, 2000

Mr. Glen Pymonto
Department of Citywide Administrative Services
Division of Real Estate Services
1 Centre Street, DRES- Room 2000 North
New York, NY 10007

RE: 7 World Trade Center
Mayor's Office of Emergency
Management
Change Order # 109

Dear Mr. Pymonto:

Attached please find Change Order #109 in the amount of four thousand four hundred eighty two dollars (\$4,482.00) for the following work

1. Check problem with door lock at watch command.
Found 24 volt transformer was shorted out and
replaced with new transformer. \$727.00
2. Furnish labor and material to install a single
receptacle in press room for new cameras.
3. Furnish labor and material to install two separate
120 volt circuits for new coffee machines in kitchen. \$2,341.00
4. Furnish and install (1) quad receptacle in elevator
lobby on the 23rd floor. \$789.00

Subtotal	\$3,857.00
General Conditions	\$309.00
Overhead & Fees	\$250.00
Insurance	<u>\$66.00</u>
Total	\$4.482.00

If this meets with your approval, please sign and return to my office.

Very truly yours,

Walter J. Weems III

WW/ds

cc: Cathy Giliberti, Chi Chu, Bill Dacunto, Richard Ramos, Josep Dominguez