



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES

MUNICIPAL BUILDING, 17th Floor
NEW YORK, N.Y. 10007
(212) 669-7111 Fax (212) 669-8992

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

December 29, 1998

Ms. Catherine T. Giliberti
Silverstein properties, Inc.
7 world Center, New York ,NY

Re: Change order # 39R & 45
Mayor's Office of Emergency Management
7 World Trade Center, New York , NY

Dear Ms. Giliberti:

We write reference to the change order # 39R & 45 submitted by Ambassador Construction Co. on 12/14/98 & 12/23/98 in the amount of \$30,590.00 and \$1,430.00 respectively.

The Change orders have been reviewed and negotiated and are approved, subject to audit, as shown below.

<u>CO#</u>	<u>Description</u>	<u>Amount approved</u>
CO# 39R	F & I additional Novalink furniture	\$ 26,391.00
CO#45	F & I one custom press panel and installation and termination of cables in to it.	<u>\$ 1,430.00</u>
	TOTAL	\$ 27,821.00

In view of the above, an amount of \$ 27,821.00 is hereby approved, subject to audit, for the referenced change orders.

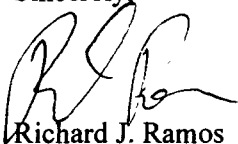
The following is a breakdown of the project's budget:

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Construction cost budget	\$14,287,986.00
Construction cost Budget (Revised)	\$13,727,986.00
Less Landlord's Construction	<u>\$ 1,668,858.00</u>
Maximum amount Chargeable to City	\$12,059,128.00
Construction cost approved on 6/2/98	\$12,864,619.00
Amount approved by CO on 7/8/98	\$ 117,684.00
Amount approved by CO on 8/11/98	\$ 7,000.00
Amount approved by CO 9/14/98	\$ 102,705.00
Amount approved by CO 9/21/98	\$ 28,442.00
Amount approved by CO on 10/22/98	\$ 26,483.00
Amount approved by CO on 10/30/98	\$ 42,887.00
Amount approved by CO on 12/1/98	\$ 125,453.00
Amount approved by this CO	<u>\$ 27,821.00</u>
Total construction cost approved	\$13,343,094.00
Less Landlord contribution	<u>\$ 1,668,858.00</u>
Amount chargeable to the City	\$11,674,236.00
Balance remaining in Budget	\$ 384,892.00

If you have any questions, please call Glenn Pymonto at 212-669-8094. Thank you for your cooperation.

Sincerely,



Richard J. Ramos

Executive Director of Space Design/DRES

c: G. Pymonto, DRES 
V. Castagnola, DRES
J. Dominguez, DRES
M. Mathew, DRES 
J. Menasce, DRES
W. Weems, Silverstein Properties, Inc.

c:Giliberti5/mm/kc