

SWANKE HAYDEN CONNELL ARCHITECTS**Memorandum**

TO: Glenn Pymonto
DCAS/DRES

FROM: Juan M. Mejia

SUBJECT: Mayor's Office of Emergency Management
7 World Trade Center
SHCA Project No. 5576A
"Change Order # 9"

DATE: September 18, 1998

Dear Glenn:

The following is an explanation for change order #9 as per your request.

Item #1- was a change made in bulletin #1 that was not priced by Ambassador with the other changes in bulletin #1

Item #2- was the same as item #1 and should have been part of bulletin #1.

Item #3- is a result of a clarification made to Ambassador, regarding the finish of the wood doors; the subcontractor interpreted the finish of all wood doors to be paint but the doors in the commissioner's and the Mayor's office had been approved by Mr. J. Hauer as natural wood veneer finish. These doors were always intended to be natural wood finish. Please refer to memo dated Feb. 2, 1998 it is our understanding the subcontractor did not received this memo.

CC: Mr. Joe Aliotta / SHCA

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