



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
OFFICE OF THE GENERAL COUNSEL**

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**WILLIAM J. DIAMOND
Commissioner**

**PHILIP DAMASHEK
General Counsel/
Deputy Commissioner For Legal Services**

BY EXPRESS MAIL

August 6, 1999

**Ms. Catherine T. Giliberti
Senior Vice President
7 World Trade Center, L.P.
521 Fifth Avenue
New York, NY 10175**

**Re: 7 World Trade Center
(Block 84, Lot 36, Manhattan)
Mayor's Office of Emergency Management ("MOEM")**

Dear Catherine:

Attached are two original signature letter agreements, together with attached Exhibits A, B & C, to be signed by you on page 2 of the letter on behalf of 7 World Trade Center, L.P. if the letter agreements meet with your approval. Exhibit B - prepared here but representing 7 World Trade Center's invoice to DCAS for the \$1,884,322.00 amount referenced in the letter agreement- is also to be signed by you.

After signing both letters and Exhibits B, please return one original signature letter agreement to me with Exhibits A, B & C.

I may not be in the office next week; in that event, please coordinate once again with Mr. Bruce Weissman who will address your questions and concerns. However, I will telephone you on Monday. Thank you for your assistance.

Cordially,

A handwritten signature in black ink, appearing to read "R Salvia", with a stylized flourish at the end.

**Rita Salvia
Associate General Counsel**

cc: Lori Fierstein, w/enc; Glen Pymonto, w/enc.