



Silverstein Properties, Inc  
7 World Trade Center  
New York, N.Y. 10048  
Telephone: 212-619-6569  
Fax: 212-732-5190

July 31, 1998

Mr. Glenn Pymonto  
Assistant Director  
**Department of City Wide Administrative Services**  
Division of Real Estate Services  
1 Centre Street, DRES - Room 2000 North  
New York, New York 10007

RE: 7 World Trade Center  
Mayor's Office of Emergency  
Management—1<sup>st</sup>, 7<sup>th</sup>, & 23<sup>rd</sup> Floors

Dear Mr. Pymonto:

Attached please find change order #1 in the amount of \$10,817.00 submitted by Ambassador Construction for the furnishing and installing sheetrock wall offsets as per sketch #FGSK-1 (attached).

If this meets with your approval, please sign and return to my office.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter J. Weems III".

Walter J. Weems III  
Building Manager

WJW:ac

cc: Cathy Giliberti  
Chi Chu  
Bill Dacunto  
Richard Ramos (DCAS)  
Josep Domingvez (DCAS)