

June 10, 1998

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TECHNOLOGY CONSULTANTS IN  
TELECOMMUNICATIONS, AUDIOVISUAL & ACOUSTICS

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Ref: Mayor's Office of Emergency Management - AV Bid Response

Dear Martin:

I have reviewed the bid responses from the three audiovisual vendors, for the Mayor's Office of Emergency Management Audio/Video systems in the World Trade Center. As you know, I have given the A/V contractors a chance to review their responses for errors; I am pleased to report that the vendors have submitted valid responses. I have attached a spreadsheet breakdown of the bid responses which shows the division of costs as specified in the bid documents.

Two items in the AV bid package which will have to be looked at are the taxes and the Electrical Contractor installation costs. Ace Audiovisual did not include taxes; therefore, we will omit taxes from all the bids in the interests of comparison only. The City of New York is still responsible for any and all applicable taxes.

Ace indicates electrical installation as a separate lump sum, HB Communications and Verrex included electrical installation in their installation figure.

Having equalized all the bids, Ace is low bidder by \$35,416. Ace is both qualified to install this project as specified and they have met all the qualifications of the specification.

A pre-award meeting should be arranged with the Ace Audiovisual to go over the equipment item list, finalize all equipment, taxes, Schedule of Completion, Electrical Contractor installation work and Service Contract price.

If you have any questions, please call to discuss.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Stern", written over a horizontal line.

Peter J Stern  
Associate