



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF REAL ESTATE SERVICES**

MUNICIPAL BUILDING, - Room 2053S
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WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

June 18, 1998

Ms. Catherine T. Gilberti
Silverstein Properties, Inc.
120 Broadway
New York, NY 10271

**Re: Mayor's Office of Emergency Management
7 World Trade Center
1st, 7th & 23rd Floor
New York, NY
Project # 96-346**

Dear Ms. Gilberti:

We have reviewed the various costs estimates submitted by your office for the referenced project. In an effort to reduce costs, please provide us with proposed costs reductions for the following work items:

1. Electrical Work

- a. Substitute cabling for conduit as allowed by the NYC Building Code. However, for communications risers indicated on drawings TC-101, work under Note 2 and 7 to be unchanged.
- b. Delete Tel/Data cabling as indicated in the electrical contractor's bid. (Section 16700 A in specifications)
- c. Eliminate A/V equipment as indicated in the attached Exhibit "A". Also provide detailed documentation for the bid of \$34,475.
- d. The lowest Electrical contractor's bid includes approximately 273,000 towards Supervision, drafting, engineering, tools and job expenses. This needs to be clarified.

Exhibit "A":**AV Equipment Elimination-----****1. RF Distribution system-----**

- Eliminate 13" monitors in the EOC area and the accompanying switching devices. All cabling for the devices will remain.*

2. Press Feeds-----

- The Press AV feed, within the Emergency Operations Room (from the EOC to the press room), should be downgraded from providing service for multiple cameras to providing service for one camera.
- The press AV feed from the press room to street level should be downgraded to a single feed so that the press can have a pooled feed at the street level.

3. External Video Feeds-----

- Eliminate all cabling and switches which were importing external agency camera feeds (e.g. DOT, NYPD, etc.)*

* Architectural impacts should be considered such as covering the 13" monitor furniture cuts with plates. Also the square footage of floor space in the head-end room should be kept for future expansion. Electrical outlets in the head-end room, which were slated for AV equipment, should also be kept.