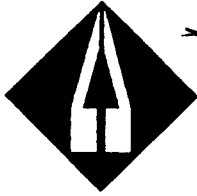


AMBASSADOR CONSTRUCTION CO., INC.



- Wall covering -
- painting -
- furniture -
- delivery of

Acme

MINUTES OF CONSULTANT'S MEETING #10

- ① Signage - ✓
- ② Telephone cables
- ③ Roof work ✓

PROJECT: Mayor's Office of Emergency Management
7 World Trade Center - 1, 7 & 23rd Floors
Amb. Job # S57-5175

DATE: September 22, 1998

PRESENT: Martin Schneider
Jack Klein
Mark Torre
Charlie Magee
Walter Weems
Glenn Pymonto
Josep Dominguez
Bob Melaniff
Bob Hudson
Juan Mejia
John Hughes
David Litvin

Ambassador
Ambassador
Silverstein Properties
Silverstein Properties
Silverstein Properties
DCAS
DCAS
DITT
Motorola
Swanke Hayden Connell
OEM
OEM

1. SAFETY REVIEW

- Ensured that all OSHA posters are up in good condition.
- Reviewed fire exits.
- Checked first aid kit(s) and safety manual.
- Reviewed safety procedures (clothing, protective gear, work procedures).
- Checked cleanliness and condition of construction area.
- INQUIRED IF ANY INCIDENTS OR INJURIES OCCURRED WHICH WERE NOT REPORTED TO PROJECT SUPERINTENDENT.
- No new accidents reported.

2. SHOP DRAWING REVIEW

- The following items are out for review:

- ~~Lutron dimming system~~
- Fire smoke dampers
- Novalink details
- Pumps
- Blast Proof Doors
- Water Tank

7/11

Overly

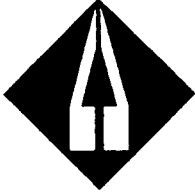
leak detect

① Antenna on Roof

②

Continued.../

AMBASSADOR CONSTRUCTION CO., INC.



Mayor's Office of Emergency Management
Consultant's Meeting Minutes #10
September 22, 1998

Page Two...

3. PROJECT STATUS

- Plumbing roughing is 80% complete.
- Plumbing drains are 70% complete.
- Duct installation is 85% complete.
- Electrical riser work is 70% complete.
- Ceiling and soffit work is 60% complete
- Acme walls are released. Delivery in (2) weeks.
- Hurricane wall is released, started.
- Steel for hurricane wall started.

Roof

- Ambassador to start the week of 9/21/98.

4. GENERAL

- Swanke Hayden Connell advised that the drawings for Port Authority will be submitted Friday, 9/25/98.
- DCAS requested that Ambassador attach change order log to meeting minutes.
- DCAS asked if pre-action system is connected to the emergency generator system.
- Motorola advised that they have received information on microwave dishes. Motorola and Swanke Hayden Connell to coordinate.
- Ambassador advised that hurricane wall is started.

NEXT MEETING TO BE HELD ON SEPTEMBER 29, 1998 AT 11:00AM
AND EVERY TUESDAY THEREAFTER
PLEASE BE PROMPT

JJK:ag

c:\wpdocs\oem\oemcon10.wpd]

Next week

1st Floor Fuel Tank
4 days
- 8 oil tank &
→ Port

Oct 15!
Generator - Nov 1

Pre action panel
- emergency info