

AMBASSADOR CONSTRUCTION CO., INC.



#5

MINUTES OF CONSULTANT'S MEETING #4

PROJECT: Mayor's Office of Emergency Management
7 World Trade Center
1, 7, & 23rd Floors
Amb. Job # S57-5175

DATE: August 11, 1998

PRESENT:	Martin Schneider	Ambassador
	Jack Klein	Ambassador
	Mark Torre	Silverstein Properties
	Walter Weems	Silverstein Properties
	Glenn Pymonto	DCAS
	Bob Melaniff	DITT
	Josep Dominguez	DCAS
	Bob Hudson	Motorola
	Juan Mejia	Swanke Hayden Connell

1. SHOP DRAWING STATUS

- Ambassador advised that the following drawings are still out for review:

Light Fixtures — Cable tray, bus duct, safety switch
Simplex system 23-3
Duct drawings 23-3 and 23-4
Preaction sprinkler - electrical
Hardware schedule — Acme, Overly, Venetian Blinds

2. PROJECT STATUS

- Reviewed minutes of 8/4/98.

- Ambassador advised of the following:

Layout and framing 85% complete.
Drywall installation is approximately 10% complete.
Sprinkler main and branches 30% complete.
Condenser piping 40% complete.
Duct installation 30% complete.
Plumbing work has started.
Black iron for ceiling to start 8/12/98.

- Ambassador advised that hurricane wall is on hold pending clarifications on electrical and HVAC from Swanke.

- SPI advised that meeting is scheduled for Wednesday to resolve 7th Floor — American Express

- Ambassador advised that they are coordinating 1st Floor fuel oil work.

— 1st FL

1 week Nov | 2 Weeks
P.O.

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3. RFI STATUS

- Reviewed minutes of 8/4/98.
- See Swanke RFI list attached.
- Ambassador advised that they need further clarification on RFI's 13, 14, 15 and 16 relating to hurricane wall.
- DCAS requested that Swanke's RFI status should indicate whether RFI's have cost implications.

4. CHANGE ORDER STATUS

- Reviewed minutes of 8/4/98.
- C.O. #1 was approved.

5. GENERAL COMMENTS

- Reviewed minutes of 8/4/98.
- DCAS advised that Patrick Ronan will no longer be the OEM representative. DCAS  to advise.
- DCAS advised that radio room will not change. Room to be built in accordance with drawings.
- Antenna support to remain as shown.
- Swanke advised that meeting has been set up for Thursday with Ace Audio Visual and Shen Milson to review A/V questions. 

**NEXT MEETING TO BE HELD ON TUESDAY, AUGUST 18, 1998 AT 11:00AM
PLEASE BE PROMPT**

JJK:ag

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