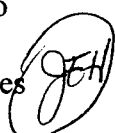




Jerome M. Hauer
Director

The City of New York
Office of the Mayor
OFFICE OF EMERGENCY MANAGEMENT
100 Church Street - 20th Floor
New York, NY 10007

To: Glen Pymeto DCAS

From: John E. Hughes  OEM

Subject: 7 WTC Construction Variations

Date: October 27, 1998

The following construction variations are requested by OEM Director, Jerome M. Hauer.

- Commissioner's Suite (23-13)- - a "call button" for the freight and passenger elevators and an intercom to the main entrance reception area and Mayor's conference room at the receptionist's desk
- Commissioner's and First Deputy's Vestibule (23-11) - - a counter top stretching along the north wall to accommodate a coffee station and small refrigerator underneath.
- Recycle Area (23-28) - - open up the partition wall and incorporate the recycle and water storage area (23-25) into one space. This provides egress and access into the bunk rooms from the public hallway and eliminates the rear entry door into the cafeteria. (See attached.)
- Main Reception and Elevator Lobby - - provide a phone and/or intercom system to the receptionist's desk from the hallway. Maintain a line of sight for the receptionist.