



Silverstein Properties, Inc.  
7 World Trade Center  
New York, N.Y. 10048  
Telephone 212-619-6569  
Fax: 212-732-5190

November 23, 1998

Mr. Glenn Pymonto  
**Department of City Wide Administrative Services**  
Division of Real Estate Services  
1 Centre Street, DRES - Room 2000 North  
New York, New York 10007

RE: 7 World Trade Center  
Mayor's Office of Emergency  
Management -1<sup>st</sup>, 7<sup>th</sup>, & 23<sup>rd</sup> Floors  
Change Order #34

Dear Mr. Pymonto:

Attached please find change order #34 in the amount of \$1,391.00 submitted by Ambassador Construction for the following scope:

- |                                                                                                        |                   |
|--------------------------------------------------------------------------------------------------------|-------------------|
| - Furnish and install a new metal cap flashing with drip return as shown on the Kemper System drawing. | \$1,200.00        |
| - General Conditions                                                                                   | \$ 96.00          |
| - Overhead and Fee                                                                                     | \$ 78.00          |
| - Insurance                                                                                            | \$ 17.00          |
| - <b>Total</b>                                                                                         | <b>\$1,391.00</b> |

If this meets with your approval, please sign and return to my office. Thank you.

Sincerely,

Walter J. Weems III  
Building Manager

cc: Cathy Giliberti  
Chi Chu  
Bill Dacunto  
Richard Ramos (DCAS)  
Josep Dominguez (DCAS)